

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



14 October 2025

Our Ref Standards Committee 22 October 2025  
Contact. Committee Services  
Direct Dial. (01462) 474655  
Email. [committee.services@north-herts.gov.uk](mailto:committee.services@north-herts.gov.uk)

To:

District Councillors Vijaiya Poopalasingham (Chair), Ian Albert (Vice-Chair),  
Val Bryant, Elizabeth Dennis, Dominic Griffiths,  
Keith Hoskins, Chris Lucas, Ian Mantle,  
Caroline McDonnell, Ralph Muncer, Sean Nolan and  
Sean Prendergast.

(Substitutes: Councillors Sam Collins, Emma Fernandes, Tim Johnson, Paul Ward,  
Donna Wright, Joe Graziano, Nigel Mason, Claire Strong,  
Lisa Nash and Laura Williams.

Parish Councillors Parish Councillor Rebecca Elliott and Parish Councillor  
Martin Griffin(Co-opted non-voting Members)

Independent Persons Nicholas Moss OBE (Independent Person)  
Patrick Hodson (Reserve – Independent Person) –  
advisory roles

**NOTICE IS HEREBY GIVEN OF A**

## **MEETING OF THE STANDARDS COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,  
LETCHWORTH GARDEN CITY, SG6 3JF**

On

**WEDNESDAY, 22ND OCTOBER, 2025 AT 7.30 PM**

Yours sincerely,

Isabelle Alajooz  
Director – Governance

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	Members are required to notify any substitutions by midday on the day of the meeting.  Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
<b>2. MINUTES - 5 MARCH 2025</b>	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 5 March 2025.	(Pages 5 - 10)
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4. CHAIR'S ANNOUNCEMENTS</b>	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b>	To receive petitions, comments and questions from the public.	
<b>6. STANDARDS MATTERS REPORT</b>	REPORT OF THE DIRECTOR – GOVERNANCE AND MONITORING OFFICER  The report updates Members of the Committee on standards issues locally and nationally. It contains a summary of the complaints received for the year 2025 thus far, as well as any other relevant issues that have arisen between Committee meetings.	(Pages 11 - 16)

7. **ADOPTION OF UPDATED GUIDANCE TO COUNCILLORS ON OUTSIDE BODIES** (Pages 17 - 28)  
REPORT OF THE DIRECTOR – GOVERNANCE AND MONITORING OFFICER

To provide the Committee with an updated guidance document on the duties, obligations and liabilities that Councillor's will have if they are appointed to (or are on) an outside body, highlighting the main changes to the previous guidance.

8. **ADOPTION OF THE MONITORING OFFICER PROTOCOL** (Pages 29 - 58)  
REPORT OF THE DIRECTOR – GOVERNANCE AND MONITORING OFFICER

To provide the Committee with a proposed Monitoring Officer protocol and to note the recent guidance document on the Golden Triangle and consider the recommendation to Full Council that the protocol be adopted into the Council's Constitution.